



FTP Upload Instructions

1. Please ensure you include all elements for your output (fonts must be converted to curves or outlines, images must be linked)

File Formats Supported:

TIFF, EPS, PSD, Only High Res JPEG images, vector PDF's.

2. Compress all your files for output into a single file. This can be accomplished with Stuffit or WinZip. This will also allow for increased speeds and will help maintain file integrity during large file transfers.
3. Please upload through your FTP client.

(FTP Client refers to FTP client based software used to connect to FTP servers. ie: Yousendit, Fetch, WS_FTP, CuteFTP, etc). Most of these applications are readily available via internet for free or at a very modest price.)

5. Please direct your file to **elaine.signaturesigns@bellnet.ca**
6. Please EMAIL your contact (either your sales person or project coordinator) as soon as you send the file. Please provide the filenames and project details.
7. If you have any questions or experience any problems with this transfer please call for assistance, 905-357-0885.